



**Nursery Brochure**

# Contents

<b>Welcome Letter</b>	<b>3</b>
<b>Mission Statement</b>	<b>4</b>
<b>Our EYFS Staff</b>	<b>5</b>
<b>The School Day and Wrap Around Care</b>	<b>5</b>
<b>School Lunches &amp; Snacks</b>	<b>5</b>
<b>Our Nursery Uniform &amp; ‘Welly Wednesdays’</b>	<b>6</b>
<b>Our Partnership with Families</b>	<b>7</b>
<b>The Early Years Curriculum</b>	<b>8</b>
<b>Special Educational Needs</b>	<b>9</b>
<b>Tuck Shop</b>	<b>9</b>
<b>Additional Activities</b>	<b>9</b>
<b>Charges &amp; Parent Pay</b>	<b>9</b>
<b>Accident, Illness &amp; Medication</b>	<b>10</b>
<b>Sun Protection &amp; Water</b>	<b>10</b>
<b>Attendance</b>	<b>10</b>



# All Saints' Catholic Primary School



Kitswell Road, Lanchester, Durham, DH7 0JG

Tel: 01207 520435

e-mail: [asl@asl.bwcet.com](mailto:asl@asl.bwcet.com)

website: [allsaintslanchester.bwcet.com](http://allsaintslanchester.bwcet.com)

Head Teacher: Mrs. F. Stephenson Deputy Head Teacher: Mrs. A. Conlin

Chair of Governors: Mr. P. Monaghan



Dear Families,

Welcome to All Saints' Nursery – we hope you are very happy here with us!

All Saints' Nursery and Primary School is a very special place; everything that we do for our children – from youngest to oldest – is based upon developing the whole child and their unique gifts. The safety and well-being of your child is our top priority; we believe developing an effective partnership through co-operation between home and school is vital if we are to try to maximise the potential of every child in our care.

Please take a moment to read the information in this brochure and feel free to ask any questions. You will meet some of our staff at the introductory Stay and Plays and you can find even more information on our website and our social media page.

Website: [allsaintslanchester.bwcet.com](http://allsaintslanchester.bwcet.com)

Facebook page: [All Saints' Catholic Primary School, Lanchester](#)

We look forward to welcoming your child and your family into our happy and successful school community.

Kind regards,

Mrs. F. Stephenson  
Head Teacher



The Mission of All Saints' School and our logo was developed by pupils in November 2017 and decided upon by voting which took place in school, at home and in the parish. We are very proud of our Mission Statement – it is at the heart of everything we do here. Our Mission Statement is:

**As unique children of God we:  
aspire not to have more but to be more.**



**To:  
Love Christ  
Listen to Christ  
Learn from Christ**



**The school aims to:**

- \*bring young people to their full and unique potential as children of God in a supportive and caring environment
- \*develop the whole child – spiritually, intellectually, morally, physically, socially and emotionally
- \*provide an excellent quality of education which is inspired by the values of the Gospel in which our children will feel valued and cherished
- \*ensure that the children's experience of interactions and friendships within the school have a formative and significant influence on their understanding of relationships
- \*foster in our children the qualities of self-esteem, justice, honesty and respect for other people and cultures
- \*provide an atmosphere of warmth, care and justice in which children, parents, staff, governors and visitors are welcomed, accepted and affirmed

As we are a Catholic school, everything we do is based in the Gospel values of love, trust, forgiveness, kindness and respect. We instil these values in all of our children – including the youngest! Our Mission Statement is at the heart of All Saints'; we view each person as a valued and unique member of our family and aim to develop their skills and individuality throughout our school.

## **Our Early Years Foundation Stage**

Our nursery was added to school in September 2022 and we have loved it every day since then! It is joined to our Reception class, making an Early Years Unit. Our nursery staff: pupil ratio is 1:13. The unit has an outdoor classroom (as an extension to our indoor classroom) and we also have a playing yard, Multi-Use Games Area (MUGA), a prayer garden, an eco garden, a running track and a field.

## The Staff Who Will Be Important to Your Child in Nursery

Nursery Key Worker	Mrs. A. Troy
EYFS Classroom Teachers	Miss C. Dawson & Mrs. L. Bryant
EYFS Teaching Assistant	Mrs. L. Walker
Head Teacher & Safeguarding Lead	Mrs. F. Stephenson
Deputy Head Teacher & Safeguarding Lead	Mrs. A. Conlin
Special Educational Needs Coordinator	Mrs. L. Bryant
Office Staff	Mrs. J. Walls

### Our School Day

15 hours morning: 08.45am – 11.45am      15 hours morning plus lunch: 08.45am – 12.15pm

15 hours afternoon: 12.00 noon – 3.00pm      15 hours afternoon plus lunch: 11.30am – 3.00pm

30 hours: 9.00am – 3.00pm every day

Wrap around care is available from 7.45am – 5pm. If you would like your Nursery child to attend, please contact the school office. If your child begins their day at 9am but you would like to drop them off with their siblings at 8.45am, please also speak to school staff. Similarly, if they finish their day at 3pm but you would like to collect them at 3.15pm, this can be arranged, at a small additional cost, with school staff.

### Lunchtime & Snacks

Each child will receive a piece of fruit as a snack each day and a drink of milk. Please send your child into school with a water bottle.

At lunchtime the children may have a school dinner or bring a packed lunch. Lunches can be paid for via our online payment system – Arbor. School lunches are cooked on the premises and the children pre-select their menus at home and their choice is served daily via our coloured-band system. Children have a choice of nutritionally balanced two course meals. As part of our Healthy School status, we encourage all the children, those on packed lunches as well as those on school lunches, to eat healthily and we ask parents to support us by not putting sweets or chocolate biscuits in a packed lunch and only water is permitted. (In Reception, Years One and Two, lunches are currently free). **We're a nut-free school - products containing nuts are prohibited due to allergies.**

## Our Uniform

Our uniform is an extension of our school – it reflects our ethos and helps others identify the children as being a part of our school family. Here at All Saints', our uniform is:

Jade green sweatshirt or cardigan embroidered with the school logo

White polo shirt

Grey or black skirt or trousers

Green and white gingham dress (in warmer weather)

Black low heeled shoes suitable for running and playing (trainers are not allowed)

Please send your child into school with spare clothes in their bags and a pair of wellies. For our Welly Wednesdays and on particularly rainy days, please send your child into school with a puddle suit (if you have one) although don't worry if not, we have some puddle suits in school!

### Remember to clearly name all your child's items please!

If your child has been recently toilet trained, you can send your child into school wearing plain black or grey joggers (no branded trousers please) if that would be easier for your child.

### 'Welly Wednesdays'

Nursery children do not need a PE kit however must have wellies and outdoor clothing with them each Wednesday as they will enjoy the great outdoors as part of 'Welly Wednesday'! Wellies can remain in school.

Messy uniforms are a sign of learning, fun and curiosity so please do not expect children to come home as tidy as you send them to us on a morning!

In the winter, children need to travel to school in shoes suitable for the weather so they can wear them on the playground and change into their school shoes when they are within the building.

## Our Partnership with Families

We actively encourage parents to be involved in their children's life and work both within and outside the classroom. Working together and developing a home-school partnership is paramount to the success of our children. At all times, you can contact the school or your child's key worker at any time if you have anything to discuss – having an 'open-door policy' is important to us here at All Saints'!

### Termly Progress Update

Your child will receive a written report each term from their child's key worker. Following this, there will be a chance to come into school and have a discussion with the Nursery staff; these may be in the form of 'Stay and Plays', picnics or Welly Wednesday Adventures. Each autumn term, you will be invited to our nativity and in spring term, you will be invited to a Nursery assembly – they are both absolute highlights of the year!

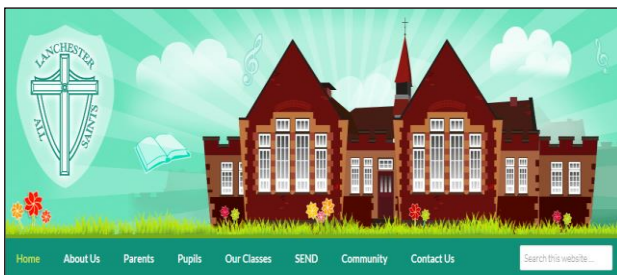


### Tapestry – Online Learning Journal

You will also have access to an online learning journal where you will be able to view some of your child's progress. Please feel free to comment on each observation and also add your own! At the beginning of your child's time in Nursery, you will be provided with a login and password for your account.

### Newsletters

Newsletters are sent throughout the year giving information about school events; usually they are sent out at the end of each week via email and are always available on our website.



### Our Website

([www.lanchesterallsaints.bwcet.com](http://www.lanchesterallsaints.bwcet.com))

Our school website provides lots of information for children, parents and visitors including; a diary of events, forms, policies, up-to-date news and important reminders.

### Social Media

Keep up to date with what is happening in in school by following us on Facebook **All Saints' Catholic Primary School, Lanchester**. Please note, questions and queries should be directed to school via the office rather than via social media. Often, photographs of the school events are included on our website and Twitter page. As part of our safeguarding procedures, we only publish photographs of children with parental permission.

### Text Messaging

We communicate frequently with parents via our school information system, Arbor. Your information will be added to the system when your child starts nursery.

# The EYFS Curriculum

The main aim of our curriculum is to allow children to investigate, solve problems, become independent learners and reach their full potential by developing their skills and knowledge in a nurturing environment.

Our Nursery curriculum considers the all-round development of your child. We provide opportunities which enable your child to: exercise options and express ideas; reflect on experience and information; share thoughts; make decisions; make discoveries and explore and engage in first hand experiences. Our curriculum is designed to be accessible for all children, regardless of any special educational need or disability. Our allocation of time, space and equipment will provide opportunities for your child to develop to their potential, physically, linguistically, intellectually, emotionally, socially and morally. Through carefully planned activities we support and enhance your child's learning.

Our curriculum is designed around the needs of our young children and is organised into seven areas of Learning and Development.

These are:

Communication and Language

- Listening, attention and Understanding
- Speaking

Personal, Social and Emotional Development

- Self-Regulation
- Managing Self
- Building Relationships

Physical Development

- Gross Motor Skills
- Fine Motor Skills

Literacy

- Comprehension
- Word Reading
- Writing

Mathematics

- Number
- Mathematical Patterns

Understanding the World

- Past & Present
- Peoples, Cultures and Communities

Expressive Arts & Design

- Creating with Materials
- Being Imaginative and Expressive

We plan through a topic-based approach and have visitors, events, celebrations and external visits throughout the year. To keep you well informed about the children's activities, please access your child's Tapestry account, our website and social media page.



## Special Educational Needs and Disabilities (SEND)

All children are entitled to a broad, balanced, relevant and differentiated curriculum. When children experience temporary or long-term difficulties for a variety of reasons and need help over and above what most others require, they have Special Educational Needs. Provision for Special Educational Needs and Disabilities (SEND) covers all learning difficulties, whether physical, intellectual or emotional. A child's problems may range from severe and complex to relatively minor or temporary.

Children with SEND receive individual or group programmes of learning to supplement their classroom shared experiences. Extra support is available in the school through Support Assistants. The Special Needs Co-ordinator (SENCO) Mrs. Bryant along with the governor responsible for Special Needs & Disabilities (Mrs. Dunn) helps to co-ordinate and monitor the intervention and Special Needs provision within the school. We believe that the help of parents is particularly important in supporting the progress made by each child and we will consult with them when decisions need to be made.



## Tuck Shop

There is a tuck shop on a Monday and a Friday afternoons – everything costs 50p if your child would like to buy a healthy snack!

## Charges for Additional Activities

We provide a range of additional activities and experiences in Nursery for our pupils. Often, we invite visitors in or experience learning outside of the building. In order to meet the requirements of the 1988 Education Reform Act, schools must ensure that parental contributions to any activity which takes place during the school day, are 'voluntary'. Our practice is to try to subsidise educational visits when we can. Parents will appreciate however that without their voluntary contributions the proposed activities may not take place.

## Arbor

In school, we have an online payment system. It allows you to pay for dinners, school visits, uniform, school clubs etc. with the convenience of doing it from your home! There are very few occasions when cash is needed within school.

## School Fund

The school has a voluntary school fund to which parents may contribute any amount they wish on a regular or irregular basis. The majority of our parents give a donation each week but there is no obligation to do so. These funds go to buy a variety of items for the school and help towards the cost of school trips and extra activities.

## Accidents and Illness at School

We deal with minor injuries such as small cuts and abrasions, and illnesses such as headaches and feelings of nausea. If symptoms persist, or if there is reasonable cause for concern, we will contact you by telephone. Parents are informed of any first aid treatment administered, such as applying an ice pack, by a slip sent home and, if possible, verbally from a member of staff. If a child has a minor bump on the head, we will contact parents by phone so that the child can be monitored when they come home.

If your child suffers an injury which we feel warrants emergency treatment, we will try to contact you. If this is not possible, we will take your child to the Accident & Emergency Department at the University Hospital of North West Durham in Durham city. **It is essential that we have emergency telephone numbers for all children, and that we are informed if these should change.**

## Medicines in School

We are not allowed to administer medicines in school unless they have been prescribed by a doctor, such as antibiotics or inhalers. In these instances, a consent form **must be completed** and the medicine handed to office staff in the container in which it was prescribed with clear instructions. It will then be stored securely in the School Office. Children should not bring medicine to school to administer themselves.

## Sun Protection & Water

In the warm months, please apply sun protection to your child before they come to school to ensure they are absolutely protected. In this pack, you have the opportunity to give consent for our staff to apply sunscreen to your child, where needed, whilst they are in Nursery. During the summer (and periods of warm weather), please also ensure your child has a sun hat in school. As well as this, please ensure your child brings a plastic water bottle to school with them every day as water is proven to help children stay active and alert.

## Attendance

In Nursery, we ask that you follow our school policy of providing details of children's absences: authorised when the school is notified with a valid reason why a child has not attended school, or unauthorised when a child is absent without good reason. It is important therefore that parents always notify the school when their child is absent. For safety reasons, if a child is absent and we have not been contacted **by 9.30am**, we will contact parents. If there are concerns about attendance, parents will be contacted directly.

If a child has sickness or diarrhoea they must remain off school for 48 hours after the last symptoms. Should a child contract an infectious disease, the school should be informed as soon as possible.

All holidays are available on our school website: [www.allsaintslanchester.bwcet.com](http://www.allsaintslanchester.bwcet.com)

**We are here to help. If you have any queries, never feel that any problem is too small for you to consult us about. It is our dearest wish for All Saints' to be a 'happy family' and I am sure by working together we will succeed in making it so.**

